

OASIS HIGH SCHOOL ATHLETIC DEPARTMENT COACHING VACANCY – HEAD COACH

Oasis High School has an opening for the position of Head Coach

Title: Head Coach Track & Field

Preferred/Minimum Qualifications:

- 1) Bachelor's Degree
- 2) Valid FLDOE teaching certificate and/or valid FLDOE coaching certificate
- 3) Sport specific experience

General statement of job:

Under the general supervision of the athletic director, principal or school supervisory staff, develops and implements daily/weekly practice/game plans for the student-athletes. Follows all CCCSA and FHSAA rules, regulations, policies and guidelines for interscholastic competition. Aides in efficient operation of athletic program by coordinating and communicating with Administration, school staff, parents and students. The incumbent prioritizes tasks and usually performs such independently with periodic supervision or review. Performs related work as required.

Specific duties and Responsibilities:

- Teach and coach the fundamentals of the sport, good sportsmanship, leadership, respect for teachers and adults, fair play, the importance of academics, and relate to and inspire confidence in student-athletes.
- Organize initial team meeting and establish team rules, procedures, and policies in writing as approved by the Athletic Director
- Follow established school eligibility procedures for FHSAA eligibility, collect insurance or insurance waivers, physicals, and parent permission forms, and file the forms with the Athletic Director
- Abide by and enforce School Board and FHSAA policies on tobacco, alcohol and drugs
- Supervise regular practice sessions and games and is responsible for the conduct of participants at practice, games (before, during, after) pep rallies, and while traveling as a member of the team
- Ride the bus to and from contests, staying until the last student leaves from that contest.
- Attend athletic banquets; carry emergency phone numbers and insurance forms to all activities. (Return forms at the end of the season.)
- Attend and encourage assistant coaches to attend required FHSAS organizational and rules meetings.
- Responsible for security of facility at the close of each practice and/or game.
- Report all accidents/injuries to the Athletic Director and/or administrator. Fill out a student accident report form as prescribed by county/FHSAA policies. Assist injured student athletes in filling out the claims form that must be completed and submitted to the doctor and/or hospital.
- Assist the Athletic Director in preparing playing areas (facilities) for scheduled games.
- Assist the Athletic Director in scheduling contests.
- Attend coaches' meetings when called or scheduled.

- Follow established school procedures for securing necessary equipment and uniforms for the team, sending a written report to the Athletic Director.
- Responsible for the care, cleaning, and securing of all uniforms and equipment at the end of each season.
- Responsible for submitting the following information to the Athletic Director within two weeks after the close of each season: (a) the criterion used and list of letter winners; (b) season record; (c) a list of student athletes receiving special awards or recognition; (d) inventory of uniforms and equipment; and (e) program needs for the following season.
- Assist the Athletic Director in the organization of an end-of-season banquet.
- Attend and coordinate programs with the Booster Club.
- Provides emergency medical treatment to students/employees as needed in the course and scope of employment.