December 4, 2018

Dear OHS Parents and Students,

Second quarter has brought a significant increase in the amount of student tardiness to both school and class. With three weeks left in this quarter, students have surpassed the total number of unexcused tardies to class from first quarter.

Therefore, we have instituted the following policy which will remain in effect for the remainder of the year.

* Students arriving tardy to school will receive one warning (starting 12/5). After the warning, students will receive an after school detention for each additional tardy.
* Students arriving tardy to class will receive an after school detention. Each tardy to class will result in an after school detention.
* Students were informed of this policy last week and this week.

Students will receive written notification of the detention at the time we are recording the tardy in the office. Detentions will be held after school from 1:40-2:15pm. Transportation is the responsibility of the student and/or parent. Failure to report to detention will result in further discipline.

Thank you,

The OHS Leadership Team